Track Telecomm Request

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Track Telecomm Request

The Track Telecomm function allows a person with a registered role the ability to search for a Telecomm Request (TR) and to view a brief summary of the TR and its obtain the current status.

Track Telecomm Request

There are two ways to access the Track TR utility. The first way is through the DISA Direct Home Page

Welcome to DISA Direct!

This is a U.S. Government System! Please read our disclaimer before continuing.

- **Getting Started**
- **FAQ**
- **Logout(bowmanc)**
- **Registration Center**
  - Create Userid Registration
  - Change User Information
  - Central Address Directory
  - Request Routing (under construction)
- **Electronic Mall**
  - Current DISA Contracts
  - Product and Service Manager Directory
  - Search the Mall
- **Order Entry**
  - Task Order Request
  - Telecom Request
  - Contract Request
- **Order Status**
  - Status of Acquisition Messages (SAMs)
  - Track TR *NEW!*
- **Online Reports and Data**
  - Usage Billing
  - Customer Cost & Obligation
- **Contracting**
  - Opportunities
  - Past Performance

What's HOT!

URGENT NOTIFICATION TO EMSS CUSTOMERS! On Monday, March 6, 2000, Iridium LLC received court authorization to continue operations through March 17, 2000. During this period, Iridium LLC continues to seek investors in efforts to restructure the company and continue to provide Mobile Satellite Service (MSS). If no investor is identified, Iridium services will no longer be available after 11:59 PM (EST) on March 17. The DISA DISN Program Office plans to contact all DoD Gateway users directly as information becomes available. Additional information is available through a Motorola dedicated website at www.motorola.com/satellite/info/.

ATTENTION EMSS CUSTOMERS! In an effort to address EMSS customers' concerns and to show support with respect to the future of the Iridium system, Motorola Worldwide Information Network Services (M-WINS) has offered a CONDITIONAL RETURN PROGRAM to include the refund of the activation fee and the purchase price of new M-WINS equipment effective 10 January 2000. Please read the Conditional Return Program for more details.

Termination of Printed Reports Distribution. Beginning 31 Jan 00, DITCO will no longer print and distribute the following reports: Inventory of Circuits Report (M65001), Communications Services & Facilities Cost Report (M65007), Inventory of Services Report (D52409C) and Prior Fiscal Year Customer Cost & Obligation Report (M66001). See Notice to Customers (NTC) 02-00 dated 12 Jan 00 for more info.

Motorola Debuts New Smaller & Lighter Satellite Series tm9505 Phone, December 1999. Motorola's new Satellite Series 9505 phone is a rugged weather resistant phone that is smaller and lighter. The portable phone is encryption capable, which enables the attachment of a U.S. government class encryption cassette, scheduled to be available early 2000. Additional features included are an IrDA port intended for synchronizing phone book information as well as a standard headset jack for hands-free operation, with the optional headset.
The Satellite Series 9505 Portable phone is compatible with Motorola's full line of Satellite Series accessories available for use with the Satellite Series 9500 phone.

To save BIG $$$ on EMSS services and equipment check out the latest Motorola Promotional Offers. How to order Promotional Offer services and equipment.

Track Telecomm t

Telecommunications Request (TR) - permits customers to provide the complete details of the requirement for ordering a data, voice, video or other type of products and/or services.

Create TR - permits persons with a registered role of Authorized Requesting Official (ARO) to create a request. The TR may be saved as draft and worked at a later time or submitted through the routing approval process and onto to DISA for provisioning and procurement of products and/or services.

Copy Existing TR - permits persons with a registered role of Authorized Requesting Official (ARO) to copy an existing request. The TR may be saved as draft and worked at a later time or submitted through the routing approval process and onto DISA for provisioning and procurement of products and/or services.

Retrieve Draft TR - permits persons with a registered role of Authorized Requesting Official (ARO) to retrieve a TR previously created and saved as draft. ARO may finalize and submit, cancel, delete, or continue to save as draft. Drafts will automatically be deleted after 90 days.

Review Submitted TR - permits persons with a registered role to view a TR that has been submitted.

Track TR - permits persons with a registered role to search for a TR and to view a brief summary of the TR and its current status

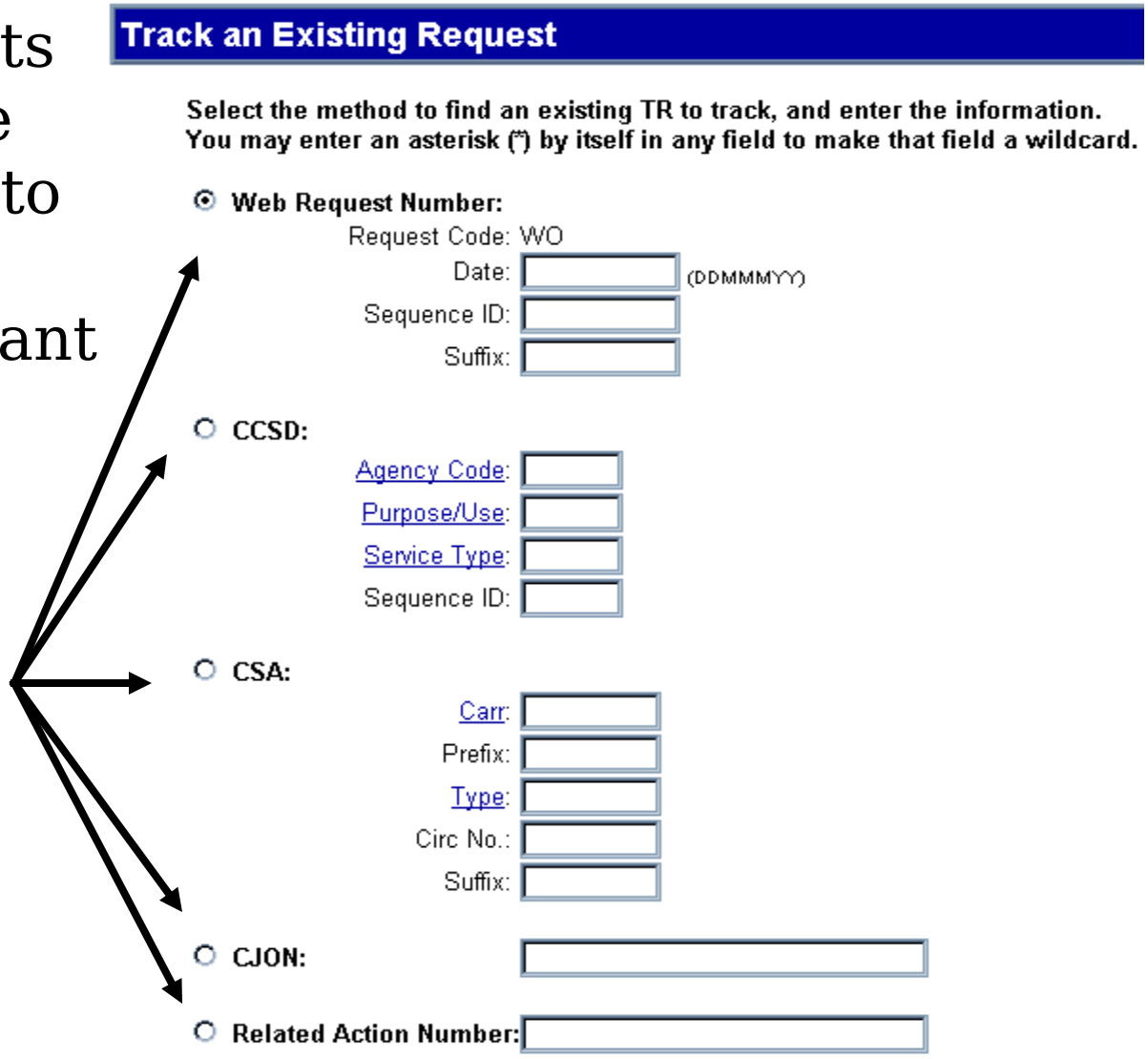
The second way access the Track TR function is through the Telecomm Request Page. Here the requestor selects the Track TR section.

Track Telecomm

The requestor starts off by selecting the method they want to use to find the existing TR they want to track.

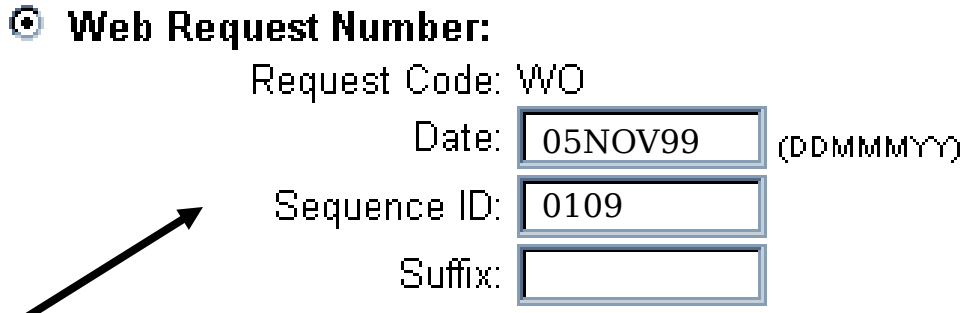
The requestor can use one of the following methods to track the TR by:

Web Request Number
CCSD
CSA
CJON



Track Telecomm Request

We're going to start off by selecting Web Request Number Select the Web Request Number radio button.



Enter the Date, Sequence ID, and/or Suffix.

Note: You may enter an asterisk (*) by itself in any
to make that field a wildcard.

Track Telecomm Request

From our search of WO05NOV990109, we have come up with one item and we were provided with the following information

We're given the Web Request Number

Date and time the request was submitted

Date and time of when the request was approved

Here are the results of your search:

Web Request No.	Date/Time Submitted	Date/Time Approved
WO05NOV990109	27 JAN 2000 12:31:06	27 JAN 2000 12:31:17

Click on the Web Request Number to view the statu

Track Telecomm Request

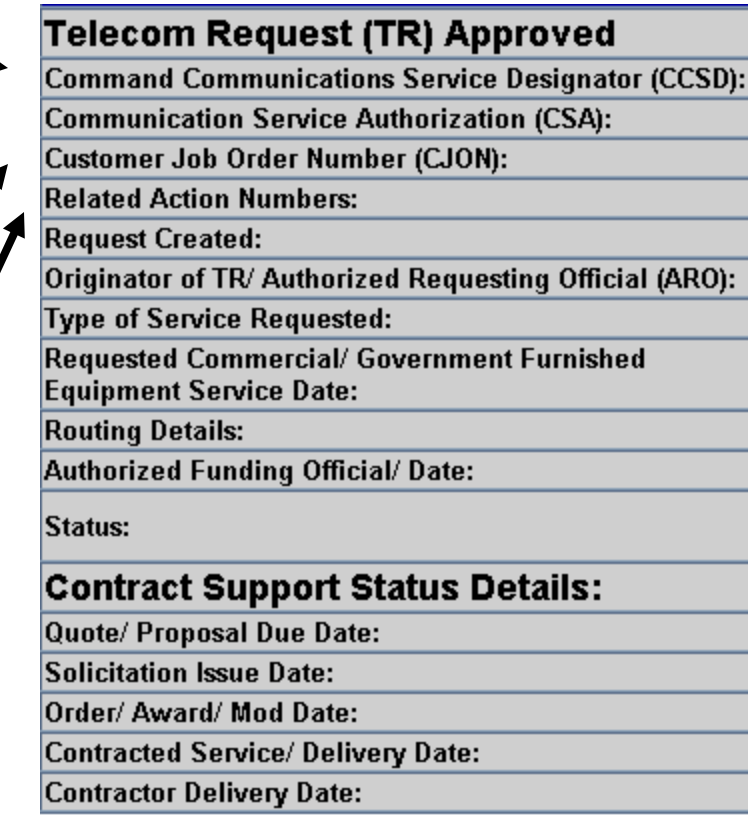
The following information, if available will be provided on summary screen for the action being tacked .

Command Communications Service Designator (CCSD): Provides information on the CCSD

Communication Service Authorization (CSA) Provides information on the CSA

Customer Job Order Number (CJON): If a customer job order was entered in the TR that number will be listed here.

Related Action Numbers: If a related action number was



Telecom Request (TR) Approved
Command Communications Service Designator (CCSD):
Communication Service Authorization (CSA):
Customer Job Order Number (CJON):
Related Action Numbers:
Request Created:
Originator of TR/ Authorized Requesting Official (ARO):
Type of Service Requested:
Requested Commercial/ Government Furnished Equipment Service Date:
Routing Details:
Authorized Funding Official/ Date:
Status:
Contract Support Status Details:
Quote/ Proposal Due Date:
Solicitation Issue Date:
Order/ Award/ Mod Date:
Contracted Service/ Delivery Date:
Contractor Delivery Date:

Track Telecomm Request

Request Created: provides the date the request was originally created.

Originator of TR/ Authorized Requesting Official (ARO): Who created the original document.

Type of Service Requested: Provides information of the service requested in the TR

Requested Commercial / Government Furnished Equipment Service Date: Provides the date requested in the TR when the users wants service provided.

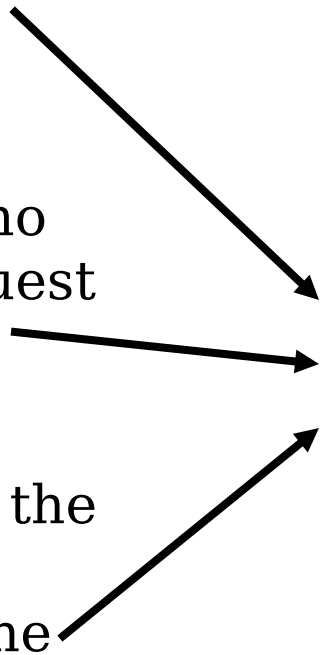
Telecom Request (TR) Approved
Command Communications Service Designator (CCSD):
Communication Service Authorization (CSA):
Customer Job Order Number (CJON):
Related Action Numbers:
Request Created:
Originator of TR/ Authorized Requesting Official (ARO):
Type of Service Requested:
Requested Commercial/ Government Furnished Equipment Service Date:
Routing Details:
Authorized Funding Official/ Date:
Status:
Contract Support Status Details:
Quote/ Proposal Due Date:
Solicitation Issue Date:
Order/ Award/ Mod Date:
Contracted Service/ Delivery Date:
Contractor Delivery Date:

Track Telecomm Request

Routing Details: Provides information on who the request was routed to and provides the status of the request.
Ie: pending, approved

Authorized Funding Official/Date: Tells you who the AFO certifying the request was and the date they approved the request.:

Status: Provides status on the request.
Is the request in Draft, is the request in the approval process, or
has the request been approved.



Telecom Request (TR) Approved
Command Communications Service Designator (CCSD):
Communication Service Authorization (CSA):
Customer Job Order Number (CJON):
Related Action Numbers:
Request Created:
Originator of TR/ Authorized Requesting Official (ARO):
Type of Service Requested:
Requested Commercial/ Government Furnished Equipment Service Date:
Routing Details:
Authorized Funding Official/ Date:
Status:
Contract Support Status Details:
Quote/ Proposal Due Date:
Solicitation Issue Date:
Order/ Award/ Mod Date:
Contracted Service/ Delivery Date:
Contractor Delivery Date:

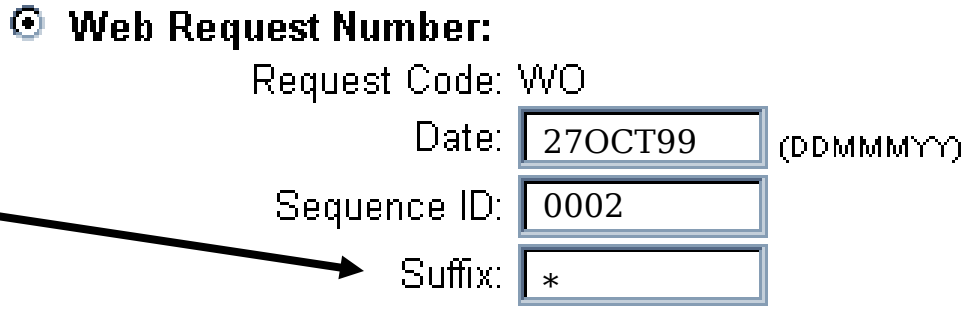
Track Telecomm Request

Here is the request we selected. As you can see we are provided with the status of the action we were tracking.

Track WO05NOV990109	
Telecom Request (TR) Approved	
Command Communications Service Designator (CCSD):	DQDD7ASD
Communication Service Authorization (CSA):	HKMLOC Y 44006
Customer Job Order Number (CJON):	CLASS EXERCISE
Related Action Numbers:	
Request Created:	05 NOV 1999 13:21:34
Originator of TR/ Authorized Requesting Official (ARO):	Clifford F Bowman
Type of Service Requested:	Dedicated Circuit
Requested Commercial/ Government Furnished Equipment Service Date:	
Routing Details:	Clifford F Bowman - Approved 27 JAN 2000 12:31:17
Authorized Funding Official/ Date:	Clifford F Bowman - Approved 27 JAN 2000 12:31:17
Status:	Approval Completed 27 JAN 2000 12:31:17 TSR email sent to
Contract Support Status Details:	
Quote/ Proposal Due Date:	
Solicitation Issue Date:	
Order/ Award/ Mod Date:	
Contracted Service/ Delivery Date:	
Contractor Delivery Date:	

Track Telecomm Request

This time, were going to enter a Web Request Number and a wild card for the Suffix



When we did our search of WO27OCT990002* we got a response back on two items. We have the original TR and the modify action.

Here are the results of your search:

Web Request No.	Date/Time Submitted	Date/Time Approved
WO27OCT990002	27 OCT 1999 14:02:00	27 OCT 1999 14:40:03
WO27OCT990002A	27 OCT 1999 15:02:33	03 NOV 1999 14:38:37

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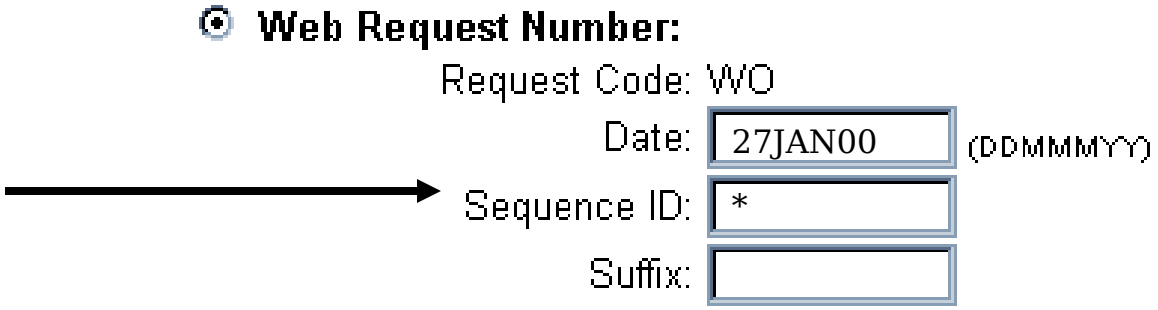
We can take this one step further by just entering a date with a wild card symbol for the sequence ID.



When we did our search of WO27JAN00* we got a response back on two items. As you can see these two items were both created on the same day but show different status actions.

Here are the results of your search:

Web Request No.	Date/Time Submitted	Date/Time Approved
WO27JAN000048	03 MAR 2000 14:38:56	06 MAR 2000 15:39:03
WO27JAN000055	27 JAN 2000 13:38:15	27 JAN 2000 13:43:34

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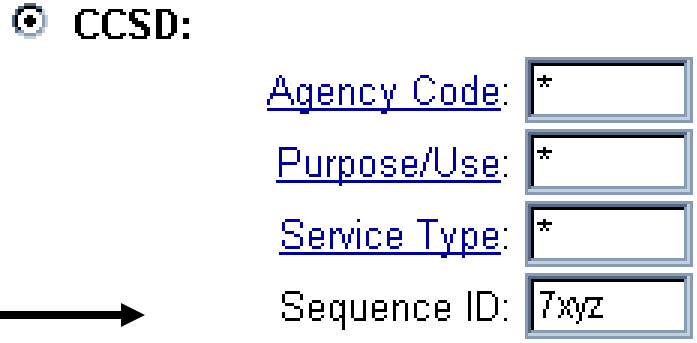
We can can also perform a search by entering a CCSD. In this case we have entered our wild card symbol and the last 4 of the CCSD.



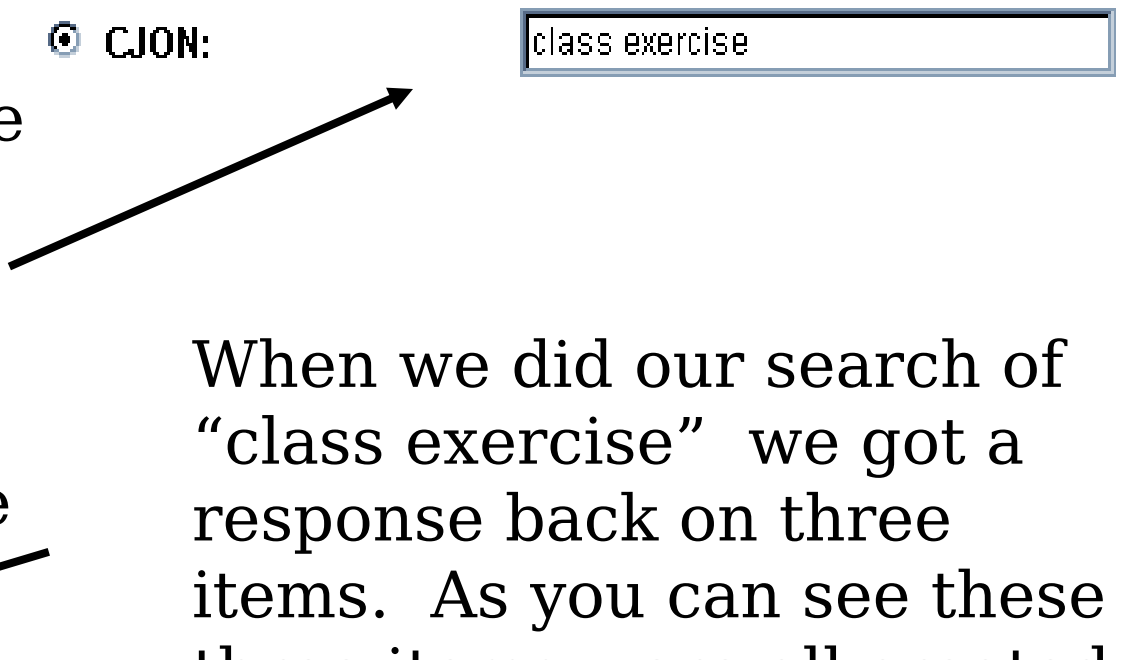
When we did our search of * 7XYZ we got a response back on one item.

Here are the results of your search:

Web Request No.	Date/Time Submitted	Date/Time Approved
WO27OCT990002A	27 OCT 1999 15:02:33	03 NOV 1999 14:38:37

Track Telecomm Request

Lets take a look at one more example. This time were going to use the Customer Job Order number. We have entered the words "class exercise" as the search criteria.



When we did our search of "class exercise" we got a response back on three items. As you can see these three items were all created on different days and show different status actions.

Here are the results of your search:

Web Request No.	Date/Time Submitted	Date/Time Approved
WO05NOV990109	27 JAN 2000 12:31:06	27 JAN 2000 12:31:17
WO27JAN000055	27 JAN 2000 13:38:15	27 JAN 2000 13:43:34
WO08MAR000455		

Summary

So the Track Telecomm function allows us the ability to search for a Telecomm Request (TR) and to view a brief summary of the TR and its obtain the current status.

Remember, the requestor starts off by selecting the method they want to use to find the existing TR, and the TR can be track by using the TR:

- **Web Request Number**
- **CCSD**
- **CSA**
- **CJON**
- **Related Action Number**